## **NOTICE:** Claim and Mail Correspondence

March, 2021

Dear provider,

As a reminder, effective 8/15/2019 Health Choice implemented a policy to enhance the management of paper claim submissions. <u>All paper claims for Health Choice Arizona and Health Choice Pathway need to be sent to the following mailing address.</u>

Please update our healthplan name within your records/practice management software as provided within this communication.

Health Choice Arizona (AHCCCS) P.O. BOX 52033, PHOENIX, AZ 85072-2033

Health Choice Pathway (Medicare Advantage) P.O. BOX 52033, PHOENIX, AZ 85072-2033

All providers are recommended to submit claims/encounters electronically. Electronic billing ensures faster processing and payment of claims, eliminates the cost of sending paper claims, allows tracking of each claim/encounter sent, and minimizes clerical data entry errors.

Health Choice Arizona Payer ID# 62179 Health Choice Pathway Payer ID# 62180

## No Staple Required

Please do not staple documents or claims. If there is a document being submitted with the claim, the document should lay directly behind the claim and <u>each page of documentation should indicate the claim number.</u>

## Prior Authorization Number

Submit claims with the full and complete Prior Authorization number reported, including leading zeros.

## Sending Documentation to a specific department?

Help us stay efficient in getting your mail to the correct department, please <u>indicate which Department</u> your mail should be directed to:

Health Choice Arizona OR Health Choice Pathway, Attention: SPECIFIC DEPARTMENT, 410 N. 44th Street, Suite #900 PHOENIX, AZ 85008

Thank you for your continued commitment to serving our members. If you have any questions, please reach out to your Network Service Provider Performance Representative.



